

Property Sold, Notice to Tenant

Date:

To: _____ ("Tenant")

Property Description: _____.

The above-described Leased Premises have been sold as of _____ to _____ ("New Owner").

You are hereby authorized and directed to make all future rent payments, beginning with the payment falling due on _____ (Date), to the New Owner at the following address: _____.

Your new contact information is _____ (Name, Address, Phone, Fax, Email).

Thank you for your tenancy and we wish you the best in the future,

Best regards,

Landlord

Dated: _____

New Owner

Property Sold, Notice to Tenant Review List

This review list is provided to inform you about this document in question and assist you in its preparation. This document should be used by the New Owner, and signed by the current Owner/Landlord, to inform the Tenant about change of ownership, new rent addresses, and new contact information, if any. This is also an opportunity for the Old Owner to offload the issues with the tenants as well as for the New Owner to introduce themselves in a positive light.

To be most effective, both the Landlord/Old Owner and the New Owner should jointly send out this notice. This Notice also effectively accomplishes agreements made between these parties as to dealing with the tenants as prescribed in their Sale of Property document (s). It also works to include the tenants in the process and make them feel more involved in it, at the same time. All good stuff.